



inCruises® Independent Field Office Application and Agreement Form

This inCruises Independent Field Office Application and Agreement is an addendum to the inCruises Independent Business Partner Agreement. All terms and conditions of the inCruises Independent Business Partner Agreement remain in full force and effect and are not superseded in any way by this addendum. The applying Partner MUST have a rank of National Director or above.

Doguesting Dartner Name:	
Requesting Partner Name: _	

PLEASE PRINT IN ALL AREAS EXCEPT SIGNATURES

I. ACTION

☐ Open Office	☐ Close Office	☐ Office Move	☐ Change On-Site Supervisor	
☐ Other:				
If relocating an offi	ice, please state whe	ether the existing off	ice will remain open: 🗆 YES	□NO
If existing location Office Manager.	is to remain open, p	please provide the na	nme of the Partner who is the new	w Field
		ive Date of Change:	(Please note, this form cannot be	processed
II. OFFICE INF	ORMATION			
Office Address:				
Name of Landlord:				
Entity Name of Les	ssee:			
Term of Lease:				
Description of Business Area Where Office is Located:				

If the lease that is the subject of this field office expires without renewal or relocation approval, any field office approval granted shall also terminate on the same date.



III. OFFICE BUSINESS ENTITY INFORMATION

Reasons for office closure:

Entity Name (The entity name MUST NOT contain the name "inCruises"):
Name of Partners who are the owners of the business entity and percentage of ownership interest (Ar inCruises independent Partner MUST own more than 50% of the business entity.):
Should there be an ownership change of the entity that results in a change of control of the entity, this agreement shall terminate immediately on that same date. In order for the Field Office to continue, a new inCruises Field Office Application and Agreement Form must be submitted and approved.
Type of Entity:
Registered Address of the Entity:
IV. OFFICE RELOCATION
If you are seeking to relocate your field office, please provide the following information:
Present Office Address (include Name of Field Office Manager Partner):
New Office Address (include Name of Field Office Manager Partner):
Please state all reasons for the office relocation:
V. OFFICE CLOSURES
Complete this section if operations at the field office have ceased or will cease:
Date operations ceased or will cease at the field office:
New location of field office books and records:
Contact Name/Phone No.:



VI. SIGNATURES				
and agreement form, and also to the inCruises Incincorporated herein by reference.	ll terms and conditions contained in this application			
Partner Signature	Partner Name			
For inCruises Corporate Office Use Only				
Approved by:				
Printed Name and Title:				

Date: ___